

Directions: Print out the following personal interview form and prepare to be interviewed by a professional in your community. The personal interview will prepare you for a job or scholarship opportunity. The interviewer will select the questions he or she will ask you based on the time available to complete the interview and the position you are applying for.

Date:

Applicant's Name:

Interviewer's Name:

Career Goal:

1. Tell me about yourself.
2. What do you like to do after school?
3. What skills did you learn from your after school activities.
4. What was/is your favorite class and why?
5. What was/is your least favorite class and why?
6. Do you think your grades are a good indication of what type of student you are?
7. What skills have you acquired from your schooling and part time job experiences?
8. What do you see yourself doing in five years?
9. What college do you plan to attend?
10. What are your long term career goals and how do you plan to achieve them?
11. What do you consider to be your greatest strength?
12. What do you consider to be your greatest weakness?
13. Tell me about a time when you failed and how you over-came the failure.
14. What motivates you to go the extra mile on a project or job?
15. Why are you interviewing for this position?
16. Why do you want to work for this company?
17. How much training do you think you need before you can make a contribution to the company?
18. How well do you work with people?
19. Do you prefer working alone or in teams?
20. How would you describe your leadership skills?
21. What is more important to you, the work itself or how much you are paid for doing it?
22. What have you accomplished that shows your initiative and willingness to work?
23. What are your long-term career objectives and how do you plan to achieve them?

24. What is your greatest accomplishment?
25. What are the most important rewards you expect to gain from your career?
26. What qualifications do you have that will make you successful?
27. If you were to start school over again knowing what you know now, what would you do differently?
28. Why do you deserve a scholarship?
29. Why should I hire you?

Comments / Draft Letter: